

Meeting Minutes for
Evergreen Community Charter School Board of Trustees
Held 7:00 PM Thursday January 27, 2011 at
Evergreen Community Charter School

ATTENDANCE:

Board of Trustees

Joanne Storer, Mary Baxter, Frank Lopez, Chris Kinsley, Holly Corcoran, and Andalisa Lopez.

Advisory Panel

Jill Shoemith, Nancy Lewis, Patti O'Keefe, Nancy Price

Guests

Ellen Madison

ABSENT:

Cindy Haab, (Board Member) Henry Bockelman (PMSD Liason). Rudy Haab, (Advisory Member).

1. Call to Order by President – Joanne Storer called the meeting to order at 7:00 pm.
2. Pledge of Allegiance led by Joanne Storer.
3. Approval of Minutes
3.1 Motion made by Holly Corcoran, seconded by Frank Lopez to approve the minutes from the December 9, 2010 Board meeting. 6-0 in favor. Motion approved.
4. Reports
 - 4.1 Director of Evergreen – Jill Shoemith reported that the first phase of the Solar Demonstration Project has been completed.
The archery program has been a huge success with an average of 12 students participating each Friday. Our teacher, Ron Tussel is a certified instructor and brings donated equipment to help add to the program.
Cooking class elective has begun and is overseen by our science department and covered by Nancy Lewis and guest chefs. Six students are enrolled.
Three ipads and Dragon Speak software have been purchased with Special Ed funding and will be utilized for in class note taking and applications. Teachers, Patti O'Keefe, Nancy Price, Mary Anne Katz, and Kathy Yerkes will be taking a Special Ed course this Spring to update their skills.
Evergreen Students will participate in the annual Barrett Friendly Library Art Show during the month of February.
Grades go out this week for the second marking period.
The Family Ski Trip to Smuggler's Notch is all set for February 10-13 with 45 students and family members signed up.

5. Executive Session
Not necessary at this meeting.
6. Instructional Report
 - 6.1 Student Curriculum and Policy
All policies are now listed on the Evergreen website.
 - 6.2 Nancy Price reported that PSSA testing will start in March and will take approximately 3 weeks.
7. Recognition of Visitors – Ellen Madison, a dog breeder and trainer from Canadensis would like to rent the basement for training classes. The Board determined that this would be a Foundation issue rather than a Charter School request.
8. Items for Discussion and Possible Resolution
 - 8.1 Follow-up on the Human Resource Manual. Victoria Mavis from Core People Resources, Inc. has sent out a proposal to fully cover us with regards to posters and manual for a cost of \$2000-\$2500 depending on the changes. Several Board members felt that this could be achieved at a lower cost and asked that we continue our research. Mary Baxter offered to make the contact with other HR specialists in the area. ***Motion was made by Chris Kinsley and seconded by Frank Lopez to table this issue until next meeting. Motion approved 6-0.***
 - 8.2 With the large amount of snow this year, it was brought up that we should be sure to keep all exits and entries cleared and shoveled.
9. Items Requiring Board Action
 - 9.1 Business and Financial Affairs
 - 9.1.1 ***Motion was made by Joanne Storer and seconded by Andalisa Lopez to approve the vendor payments for November and December 2010. Motion passed 5-0 (Holly Corcoran abstained).***
 - 9.1.2 ***Motion made by Chris Kinsley and seconded by Mary Baxter to approve the Profit/Loss report.***
 - 9.1.3 ***Motion made by Joanne Storer and seconded by Frank Lopez to approve the Financial Statements (including the Balance Sheet) to be filed for Pocono Mountain's Business Office quarterly review.***
10. ***The motion was made at 8:00 pm to adjourn by Andalisa Lopez. Seconded by Joanne Storer. Motion passed 6-0.***

The next monthly meeting will be held on February 24, 2011.

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Evergreen Community Charter School

Tonight's meeting was cancelled due to inclement weather. An email was sent to Board members with minutes and reports to cover the essential financial business. The Board will include this business at their next meeting scheduled for March 24, 2011.